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NO.1-30/2005-(Admin.I)
OFFICE OF THE DIRECTOR
NATIONAL VECTOR BORNE DISEASE CONTROL PROGRAMME (NVBDCP)
22, SHAM NATH MARG, NEW DELHI-110054

DATE: 30.08.2011

OFFICE ORDER

In order to streamline the working in the Directorate, work allocation of following officers is modified as under. Further, Link officers are declared for each officer with an aim to ensure continuity of activity in the absence of an officer.

S.No	Name & Designation of the Officer	Modified Work allocation	Link officer
1.	Dr.O.N.Chattopadhyay, Additional Director  2-9-11	1.Head, Monitoring & Evaluation Division 2.Head, Kala-azar/Lymphatic Filariasis Programme 3..Head, Planning and co-ordination Division 4. State Coordinator for West Bengal and A&N Islands	Dr. G.S. Sonal, Additional Director
2.	Dr. G.S. Sonal, Additional Director  2-9-11	1. Head Malaria Division: All Malaria related activities including World Bank & GFATM supported malaria control project 2.Head, Human Resource & Training <i>Liaison off.</i> 3..Head IEC/BCC activities 4. State Coordinator for Orissa, Manipur & Lakshwadeep	Dr.O.N.Chattopadhyay, Additional Director
3.	Dr. Aruna Jain, Additional Director  2/9/11	1.Head of Administration (NVBDCP HQ) 2. Head, Procurement 3. State Coordinator for Delhi, Haryana, Chandigarh	Dr.Sanjeev Gupta, Additional Director
4.	Dr.Sanjeev Gupta, Additional Director	1.Head, Budget & Accounts 2.Head, Arboviral Diseases Division 3.Head of Administration (ROHFW offices) 4. Examining Officer for Medical Reimbursement Bills. 5. State Coordinator for Himachal Pradesh, Daman&Diu and D& N Haveli	Dr. Aruna Jain, Additional Director
5.	Dr. R.S. Sharma, Joint Director 	1.Incharge Central Cross Checking Organization 2. Incharge Urban Malaria Division including Malaria Clinic 3. Procurement of DDT including IRS 4. CPIO (Technical) 5. Estate Officer 6.Welfare Officer 7.State Coordinator for Chattisgarh, Gujarat & Arunachal Pradesh	Dr.K.S.Gill, Joint Director

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6.	Dr. P.K. Srivastava, Joint Director P.S.S. 2/4/11	1.NRHM Co-ordinator 2.Programme Officer, Lymphatic Filariasis 3.Incharge Planning & Coordination Division 4.Vigilance officer 5. Transparency Officer (RTI) 6.State Coordinator for Karnataka, Tamil Nadu & Puducherry	Dr. R.K. Dasgupta, Joint Director
7.	Dr.K.S.Gill, Joint Director Kadark 2/9/11	1. IVM including working of Entomological units and Entomological surveillance 2. Incharge Entomology Lab 3. Incharge ELISA lab 4.Incharge Motor Transport 5. State Coordinator for Meghalaya Punjab & Uttarakhand	Dr. R.S. Sharma, Joint Director
8.	Dr. V.K. Raina, Joint Director V.K. Raina	1.Programme Officer, Japanese Encephalitis 2.Incharge Administrative Division 3.Procurement officer for HQ purchases 4. WHO Co-ordination 5.CPIO (Admn.) 5.State Coordinator for Assam, Maharashtra, & Uttar Pradesh	Dr. (Mrs.) Kalpana Baruah, Joint Director
9.	Dr. S.N. Sharma, Joint Director S.N. Sharma 2/9/11	1. Malaria Division 2. NVBDCP website maintenance 3. Incharge Budget & Accounts 4.State Coordinator for Andhra Pradesh & Mizoram	Dr. Prabha Arora, Joint Director
10.	Dr. R.K. Das Gupta, Joint Director R.K. Das Gupta 2/9/11	1.Programme officer, Kala-azar 2.Procurement officer for Programme activities 3. State Coordinator for Bihar & Jharkhand	Dr. P.K. Srivastava, Joint Director
11.	Dr. (Mrs.) Kalpana Baruah, Joint Director K. Baruah 2/9/11	1. Programme officer, Dengue & Chikungunya 2. IEC/BCC activities 3.State Coordinator for Kerala, Jammu & Kashmir	Dr. V.K. Raina, Joint Director
12.	Dr. (Mrs.) Prabha Arora, Joint Director P. Arora 2/9/11	1. Malaria Division 2. Human Resource and Training 3. Quality assurance for RDT & malaria microscopy 4. State Coordinator for Nagaland & Tripura	Dr. S.N. Sharma, Joint Director

1.	Dr. Sher Singh, Assistant Director <i>u/sb</i> <i>2/9/11</i>	1. Monitoring & Evaluation Division 2. Liaison Officer, Hindi 3. State Coordinator for Rajasthan & Madhya Pradesh	Dr. (Mrs.) Prabha Arora, Joint Director
14.	Mrs. Usha Arora, Sr.R.O. <i>Usha Arora</i>	1. Drug resistance in Malaria 2. Pf Monitoring 3. Co-ordination for Operational research Projects 4. Co-ordination with TAC 5. State Coordinator for Goa & Sikkim	Dr. (Mrs.) Prabha Arora, Joint Director
15.	Mr. K.C. Meena, Dy. Asst. Director	1. Planning & Coordination Division 2. State Coordinator for Himachal Pradesh & Uttarakhand	Mr. J. Nandi, Asst. Research officer
16.	Mr. J. Nandi, Asst. Research officer <i>J. Nandi</i> <i>2/9/11</i>	1. Store officer 2. Motor Transport Division 3. CCCO Division 4. Urban Malaria Division 5. Bldg. Maintenance 6. Telephone/Electricity/water bills of NVBDCP 7. State Coordinator for Haryana & Chandigarh	Mr. K.C. Meena, Dy. Asst. Director

All officers may be assigned additional responsibility from time to time by Director as per requirement.

All officers shall intimate their Link officer in writing before proceeding on leave/ tour. The Link officers shall perform all duties and responsibilities of the Linked officer during his/her absence.

This order comes into force with immediate effect.

Approved
30/8/2011
(A.C. DHARIWAL)
DIRECTOR

Copy to:

1. PS to JS(PH), MOH&FW, Nirman Bhawan, New Delhi
2. PS to DDG(NSD), Dte. GHS, Nirman Bhawan, New Delhi
3. All Officers of NVBDCP
4. Regional Directors, ROH&FW → *18*
5. All SPOs → *35*
6. AO/Accounts officer
7. All Divisions of NVBDCP
8. PA to Director

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